

MEMBERS BENEFIT

10

Award

Once you've approved our tender report we'll issue the award decision letters.



11

Contract

We'll be happy to draft your contract should you request. We'll prepare this for your approval.

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12

Mobilise

We'll support you to mobilise your contract and can attend your first meeting if you ask us to.



9

Evaluation

Your project group will evaluate the quality submissions and submit the results to your SEC Procurement Partner. Once the evaluations are complete we'll prepare a tender report for your approval.

8

Submission

Once the tender deadline has passed, we'll download the submissions and check they are compliant. We evaluate the costs and can facilitate the quality valuations/moderation session.



7

Tender

Once you're procurement ready we'll run the full mini tender process and invite the suppliers interested in tendering. We can run this through our portal, or you're able to use your own if you'd prefer.

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SEC CAN SUPPORT YOU WITH YOUR TECHNICAL DOCUMENTS.

MEMBERS RECEIVE THIS SERVICE AT A DISCOUNTED RATE.

6

Prepare

You'll need to decide on the specification and cost model you would like to use as well as the contract form you would like to use. And, you'll need to consider any KPI's which will relate to this contract.

5

Compliance

You'll need to sign our authorising document. This shows that you are signing up to use a compliant procurement framework.

START

1

Liaise

Let's talk about your upcoming project. You'll be allocated to one of our SEC Procurement Partners. This initial conversation helps us to tailor our services to your specific project and get you procurement ready.

2

Budget

We'll work together and provide detail on our framework rates. This will help you evaluate them against your programme.

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MEMBERS GAIN A **0.5%** REDUCED RATE ON OUR FRAMEWORK RATES IN COMPARISON TO GUEST USERS.

3

Procurement Ready Check

Depending on how procurement ready you are we'll tailor our service to meet your project needs.



4

Interest (EOIs)

So we can let you know early who is interested in tendering, we send out an expression of interest. This will detail: project summary, tender release, submission, award & contract start dates.