

# Construction and Development DPS Customer Guide

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## Overview

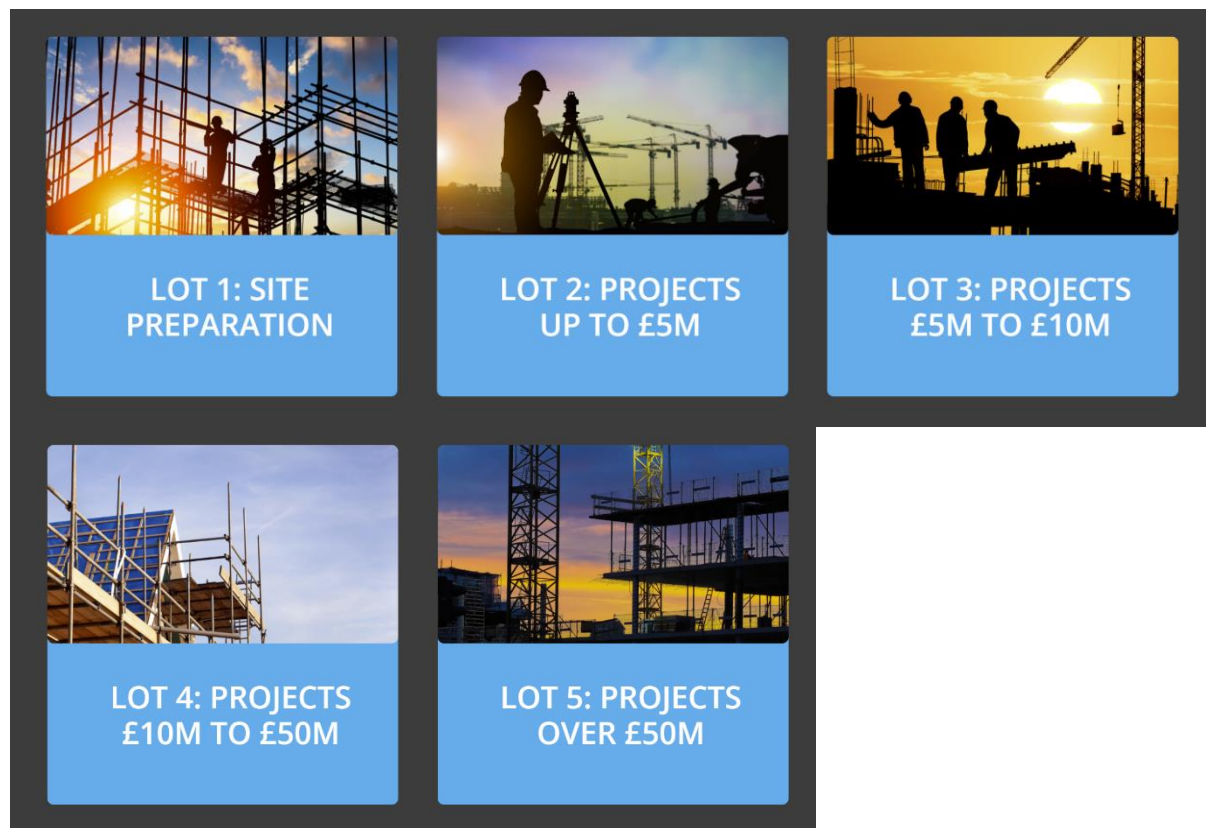
Our Construction and Development DPS connects you to experienced contractors ready to deliver your new build projects. It's a compliant route to appoint contractors to deliver the build stage, once all previous stages of design and planning have been approved. This DPS covers the whole of England.






Procuring your contracts from this DPS is easy. We will manage the process and be the initial point of contact if you need help or advice.

## DPS Summary

The DPS covers site preparation and construction. It's designed to help you develop – houses, flats, sheltered accommodation, commercial and communal facilities, corporate property or similar buildings.

The DPS is divided into five lots. It's been split into value bands designed to suit all your project requirements – from smaller sites to projects over £50m. We also have a separate Lot that covers site preparation.



 <p><b>LOT 1: SITE PREPARATION</b></p>	 <p><b>LOT 2: PROJECTS UP TO £5M</b></p>	 <p><b>LOT 3: PROJECTS £5M TO £10M</b></p>
 <p><b>LOT 4: PROJECTS £10M TO £50M</b></p>	 <p><b>LOT 5: PROJECTS OVER £50M</b></p>	

## How to use the DPS



### Step One

We'll talk to you about your upcoming project and ask you to complete an Enquiry Form. This helps us to tailor our services to your specific project and get you procurement ready.

### Step Two

Any contractors you already know can register to join the DPS at this stage. The DPS is on our InTend portal. [Here is the link for them to apply.](#) Once approved they can be included in your tender.

### Step Three

Once you're happy to proceed we will issue an Invitation To Tender (ITT). This will go to all of the suppliers on the relevant Lot of the DPS. Suppliers can choose to opt-in or opt-out of tendering.

### Step Four

Interested suppliers will then return the completed ITT by the deadline. We will compile the tender responses and send these to you for evaluation.

### Step Five

You will evaluate the submissions and we can help you with your tender report. You can then write the award letters, or we can do this for you. The award letters will then be sent out via the In-tend portal.

### Step Six

We can assist you with drafting your JCT Design & Build contract if required.

## Frequently Asked Questions

### What is a DPS?

A Dynamic Purchasing System (DPS) is similar to a framework and provides you with a compliant route to tender your contracts. Unlike a framework, new suppliers can be added to a DPS at any time.

### Who can use the DPS?

SEC Frameworks may be accessed by all publicly funded organisations – access is not limited to SEC Members alone.

### What suppliers are available on the DPS?

As contractors can join the DPS at any stage the list of suppliers is constantly changing. Please contact us to see the current list.

### Can my preferred supplier tender for my project?

The great thing about the DPS is that your chosen supplier can join before your tender goes live, meaning they can be invited to tender for the works. Ask your suppliers to contact us and we provide them with guidance on how to join.

### Can I carry out a Direct Award?

Direct Awards are not premissable through the DPS. All works must be tendered via mini competition.

### What are the fees for using the DPS?

There is a levy that is charged to the contractor. This will be included in the cost to you. The levy is a percentage of the total contract value.

Contract Value	Members	Associates
Minimum charge- FIXED LEVY: up to £25,000	£500.00	£500.00
£25,001 - £5,000,000	0.50%	1.00%
£5,000,001 - £10,000,000	0.40%	0.80%
£10,000,001 - £20,000,000	0.30%	0.60%
£20,000,001 - £40,000,000	0.20%	0.40%
£40,000,001 - £70,000,000	0.10%	0.20%
Cap at £70m	(@0.10%)	(@0.20%)

## What Next?

If you would like to use the SEC Construction and Development DPS, or if you have any further questions, please contact us to discuss your requirements. Our contact details can be found below.