

# Decarbonisation Works DPS Customer Guide

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## Overview

Our Development Works DPS connects you to experienced contractors ready to deliver your retrofit and sustainability projects. It's a compliant route covering the delivery of individual measures and whole house retrofit.

The DPS covers the whole of England and procuring your contracts from the model is easy. We will manage the process and be the initial point of contact if you need help or advice.

## DPS Summary

The DPS has been designed to help you across a range of property types – including domestic, communal and commercial buildings. It's been divided into 3 Lots covering the individual measures, and then a final Lot for contractors able to deliver whole house retrofit projects.

Lot	Description
1	<b>Insulation</b>
	Covers the design and installation of external wall insulation, loft insulation, cavity wall insulation and floor insulation for low carbon retrofit solutions.
2	<b>Renewable heat and hot water</b>
	Covers the design, generation, installation, distribution and maintenance of renewable heat and hot water solutions.  This includes: ground source heat pumps, air source heat pumps, solar thermal installations, smart heating systems, district systems, heat networks and ancillary items.
3	<b>Renewable power and storage</b>
	Covers the design, generation, installation, distribution and maintenance of renewable power and storage solutions.  This includes: PV panels, electric vehicle charging, battery storage, associated smart controls and ancillary items.
4	<b>Whole house retrofit</b>
	This Lot is comprehensive and provides access to suppliers that deliver whole house retrofit projects. Contracts can cover domestic, communal and commercial buildings.

## How to use the DPS



### Step One

We'll talk to you about your upcoming project and ask you to complete an Enquiry Form. This helps us to tailor our services to your specific project and get you procurement ready

### Step Two

Any contractors you already know can register to join the DPS at this stage. The DPS is hosted on ProContract. [Here is the link for them to apply.](#) Once approved they can be included in your further competition.

### Step Three

Once you're happy to proceed we will issue an Invitation To Tender (ITT). This will go to all of the suppliers on the relevant Lot of the DPS. Suppliers can choose to opt-in or opt-out of tendering.

### Step Four

Interested suppliers will then return the completed ITT by the deadline. We will compile the tender responses and send these to you for evaluation.

### Step Five

You will evaluate the submissions and we can help you with your tender report. You can then write the award letters, or we can do this for you. The award letters will then be sent out to the tenderers.

### Step Five

We can help you draft your contract if required.

## What's Next?

Please get in touch if you'd like to speak to us about your project, or if you have any further questions. Our contact details can be found below.